



PARKS & RECREATION DEPARTMENT

Summer Recreation 2012



LOCATION

Monday-Friday:
Lake Alfred Lions Club

CAMP DATES

June 18th – August 10th

TIME

7:30a.m. – 5:30p.m.

REGISTRATION

BEGINS: We are currently accepting applications and will continue Monday thru Friday 8:00a.m. to 4:30p.m. at the Lake Alfred Administration Office until the start of camp.

***SPACE IS LIMITED
REGISTER EARLY!!!!***

Parents/Legal Guardians ID is required and a report card as proof that the child has completed kindergarten.

JR. COUNSELORS

For students entering 9th grade next school year or older who are interested in volunteering at the Summer Day Camp Program. This is a great opportunity to earn community service hours, learn basic work skills and have fun! Interested students should pick up an application at the Lake Alfred Administration Office. *Space is limited!*

PAYMENT PLAN & REFUND POLICY

The cost for the 8 week program is \$450.00 (\$56.25 per week). Half of the total amount, \$225.00, is due at the time of registration and the balance is due by Friday, June 15th.

**LAST DAY TO REQUEST REFUNDS IS
JUNE 15th. REFUNDS WILL NOT BE
GRANTED AFTER JUNE 15th**

Camp cost includes fields trips, t-shirts, and afternoon snacks! Lunch is provided free of charge by Summer Food Service Program

FOR MORE INFORMATION

Call **291-5275** or visit the City website at www.mylakealfred.com for all Summer Camp forms

PARENTAL AGREEMENT

PAYMENT PROCEDURES

- \$450.00 for all 8 weeks
- Half (\$225.00 per child) of the payment is due in full at the time of registration.
- The balance is due by June 15th.

REFUNDS

- Refunds will be granted through Friday, June 15th. No refunds will be issued after Friday, June 15th.

DROP OFF AND PICK UP OF CHILDREN

- Participants will be allowed to leave camp only with the child's parent/guardian or a designated person by the parent/guardian (this person must be designated in writing by the parent/guardian on the registration form). If a child bikes or walks to camp, the parent/guardian must include on the registration form the time the child is allowed to leave camp.
- If someone is picking up the child other than the parent/guardian or designated person, the parent/guardian must inform the camp director of this change in writing on a daily basis.
- Camp hours are from 7:30am to 5:30pm. All children should be picked up by 5:30pm. A late fee of \$10.00 for every 15 minutes per child will be assessed for children picked up after 5:30pm.

DRESS CODE

- Campers should wear shorts, T-shirts (appropriate logos), sneakers and socks to camp. **Flip flops, sandals or open-toed shoes are not allowed.** Please mark all clothing and extra items with the child's name.
- **Heeley's (shoes with wheels) are not allowed.**

FIELD TRIPS

- **All campers and staff will attend each trip.**
- A list of field trips is available at the time of registration. Field trips are subject to change, however every effort will be made to adhere to the field trip listing. Parents/guardians will be notified of any changes.
- **Campers must wear a camp T-shirt on all field trips.**

MEDICATION

- No medication can be administered by staff, as we do not have a nurse on duty.

LUNCHES AND SNACKS

- Lunch is provided free of charge as part of the Summer Food Service Program sponsored by the United States Department of Agriculture. Afternoon snacks will be provided on a daily basis.
- An occasional field trip will require children to bring their own lunch. Parents will be notified in advance.

DISCIPLINE

- Campers are disciplined when camp rules are broken and/or when a child is uncooperative. For minor infractions such as these, the camp counselor will fill out a disciplinary action form. The parent will be informed by the camp director of any action taken.
- For major infractions, such as becoming violent to other campers or to a staff person, the child's parent/guardian will be notified to pick up the child immediately from camp.
- Any recurring infractions of camp rules by a camper may result in suspension or dismissal from the day camp program.

HEAD LICE

- Camp brings children into close contact on a daily basis. For that reason, camp can become a common site for the transmission of head lice from person to person. Campers found to have lice and/or nits will be removed from camp. Campers will be readmitted after the designated staff person has inspected the child's head and determined that the student has no lice or nits or when note has been provided by a physician stating that the child is free from lice and nits.

I have read and understand the above Parental Agreement.

Parent Signature

Date

Summer Rec. 2012 - Emergency Contact and Medical Information for a Child

Child's Name _____ Date of Birth _____ M F
Sex

Parent's/Guardian's Name _____ Parent's/Guardian's Name _____
() () () ()
Primary Contact # Alternate Contact # Primary Contact # Alternate Contact #

Address _____ Address _____

City, ST ZIP Code _____ City, ST ZIP Code _____

Alternative Emergency Contacts

Primary Emergency Contact _____ Secondary Emergency Contact _____
() () () ()
Primary Contact # Alternate Contact # Primary Contact # Alternate Contact #

Address _____ Address _____

City, ST ZIP Code _____ City, ST ZIP Code _____

Medical Information

Hospital/Clinic Preference _____

Physician's Name _____ Phone Number _____

Insurance Company _____ Policy Number _____

Allergies/Special Health Considerations _____

I authorize all medical and surgical treatment, X-ray, laboratory, anesthesia, and other medical and/or hospital procedures as may be performed or prescribed by the attending physician and/or paramedics for my child and waive my right to informed consent of treatment. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency.

Parent's/Guardian's Signature _____ Date _____

I give the City of Lake Alfred Parks and Recreation Department permission to transport my child on field trips each week. I/We, the parent(s)/guardian(s) of the named minor, hereby give my/our approval for his/her participation in the Lake Alfred Parks and Recreation Department Summer Day Camp program. I/We do hereby waive, release, absolve, and agree to hold harmless and indemnify the organizers, sponsors, supervisors, participants, the City of Lake Alfred and/or its employees for any claim arising out of injury originating from participation in any activity associated directly or indirectly with the program and understand that any medical costs resulting from any such injury will be borne by the undersigned.

Parent's/Guardian's Signature _____ Date _____

Witness Signature _____ Date _____



Lake Alfred Parks & Recreation Department
SUMMER DAY CAMP PARENT INFORMATION
(863) 291-5275

Lake Alfred Summer Day Camp -

Lake Alfred Lions Club: Monday - Friday

Ages:

Parents may register children who have **completed** Kindergarten through 12 years of age.

CAMP DATES

June 18 - August 10

HOURS OF OPERATION

Monday through Friday from 7:30am - 5:30pm

PAYMENT PROCEDURES

- ☉ \$450.00 for entire 8 week program (\$56.25 per week)
- ☉ Half (\$225.00 per child) of the payment is due in full at the time of registration.
- ☉ The balance is due by June 15th.

REGISTRATION REQUIREMENTS

- ☉ Parent/Legal Guardian's Photo ID
- ☉ Parent/Legal Guardian's Signature
- ☉ Proof of child's age or grade

REFUNDS

- ☉ Refunds will be granted through Friday, June 15th. No refunds will be issued after Friday, June 15th.

CAMPER TO COUNSELOR RATIO

- ☉ Each counselor will be responsible for a group of 20 children.
- ☉ There will be three counselors staffed for this summer.
- ☉ Children will be assigned to groups based on age.

STAFF

- ☉ Day Camp staff is chosen carefully to assure the best-qualified individuals for the supervision, instruction and guidance of your child. Prior to employment staff must complete a law enforcement background check and drug-screen test.

LEADERS IN TRAINING

- ☉ The site will have 5 - 7 Leaders in Training assisting the paid staff positions. Leaders in Training are high school students who are volunteering their time in exchange for community service hours. The Leaders in Training assist the Camp Counselors and will never be in charge of a group of campers.

(over)

CAMPER DROP OFF AND PICK UP

- ☉ Participants will be allowed to leave camp only with the child's parent/guardian or a designated person by the parent/guardian (this person must be designated in writing by the parent/guardian on the registration form). If a child bikes or walks to camp, the parent/guardian must include on the registration form the time the child is allowed to leave camp.
- ☉ If someone is picking up the child other than the parent/guardian or designated person, the parent/guardian must inform the camp director of this change in writing on a daily basis.
- ☉ Camp hours are from 7:30am to 5:30pm. All children should be picked up by 5:30pm. A late fee of \$10.00 for every 15 minutes per child will be assessed for children picked up after 5:30pm.
- ☉ **ALL INDIVIDUALS PICKING UP A CHILD SHOULD BE PREPARED TO SHOW PICTURE IDENTIFICATION UPON REQUEST.** This will assist in ensuring the utmost safety for your child.

FIELD TRIPS

- ☉ **All campers and staff will attend each trip.**
- ☉ A list of field trips is available at the time of registration. Field trips are subject to change, however every effort will be made to adhere to the field trip listing. Parents/guardians will be notified of any changes.
- ☉ **Campers must wear a camp T-shirt on all field trips.**

MEDICATION

- ☉ No medication can be administered by staff as we do not have a nurse on duty.

LUNCHES AND SNACKS

- ☉ **Lunch is provided free of charge as part of the Summer Food Service Program sponsored by the United States Department of Agriculture. Afternoon snacks will be provided on a daily basis. Children may bring their own lunch or snack, however, please only send items that do not need refrigeration.**
- ☉ An occasional field trip will require children to bring their own lunch. Parents will be notified in advance.

DISCIPLINE

- ☉ Campers are disciplined when camp rules are broken and/or when a child is uncooperative. For minor infractions such as these, the camp counselor will fill out a disciplinary action form. The parent will be informed by the camp director of any action taken.
- ☉ For major infractions, such as becoming violent to other campers or to a staff person, the child's parent/guardian will be notified to pick up the child immediately from camp.
- ☉ Any recurring infractions of camp rules by a camper may result in suspension or dismissal from the day camp program.

DRESS CODE

- ☉ Campers should wear shorts, T-shirts (appropriate logos), sneakers and socks to camp. **Flip flops, sandals or open-toed shoes are not allowed.** Please mark all clothing and extra items with the child's name.
- ☉ **Heeley's (shoes with wheels) are not allowed.**

HEAD LICE

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