

1. Agenda

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City of Lake Alfred
120 E. Pomelo Street
Lake Alfred, FL. 33850



Phone: (863) 291-5270
Visit: MyLakeAlfred.com

**AGENDA
CITY COMMISSION
MONDAY, FEBRUARY 2, 2026
7:00 PM
CITY HALL**

Call to Order: Mayor Mac Fuller

Invocation and Pledge of Allegiance

Roll Call: Linda Bourgeois, City Clerk

City Manager & City Attorney Announcements

Recognition of Citizens: Items that are not on the Agenda

Employee Recognition
Special Recognition(s)
Black History Month

Presentation: Downtown Property

Consent Agenda:

- 1.) City Commission Meeting Minutes for January 5, 2026
- 2.) City Commission Announcements
- 3.) Purchase and Sales Agreement: Lock Street

Agenda:

- 1.) Bid Award: City Admin Expansion Furniture Purchase
- 2.) Bid Award: Public Works Facility Expansion
- 3.) Bid Award: Lois Blvd. Lift Station Renovation

Recognition of Citizens: Please Limit Your Comments to 5 Minutes.

Commissioner Questions and Comments:

Commissioner Eden
Commissioner Dearmin
Mayor Fuller
Vice Mayor Daley
Commissioner Robinson, Jr.

Adjourn

LAKE ALFRED CITY COMMISSION
FEBRUARY 2, 2026

Consent Agenda:

All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a discussion is requested by a commissioner, that item(s) will be removed from the Consent Agenda and considered separately.

1.) City Commission Meeting Minutes for January 5, 2026

Attachments:

- Draft Minutes

Analysis: Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact City Clerk Linda Bourgeois at (863) 291-5270.

2.) City Commission Announcements

Analysis: Each of the meetings/events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
2/9	Parks and Recreation	City Hall	6:00 PM
2/7	Black History Event	Albertus Maultsby Community Center	10 AM – 2 PM
2/12	Ridge League of Cities Dinner	Lake Wales	6:00 PM – 9:00 PM
2/16	President's Day	N/A	City Offices Closed
2/17	City Commission Meeting	City Hall	7:00 PM
2/17	Community Redevelopment Agency	City Hall	7:00 PM
2/19	School Zone Speed Enforcement	City Hall	1:00 PM
2/19	Code Enforcement Special Magistrate	City Hall	3:00 PM
2/26	Planning and Zoning Board	City Hall	6:00 PM
3/3	City Commission Meeting	City Hall	7:00 PM

LAKE ALFRED CITY COMMISSION
FEBRUARY 2, 2026

3.) Purchase and Sales Agreement: Lock Street

Analysis: The City of Lake Alfred is a founding member of the Polk County Regional Water, which was established to provide alternative water supply projects to service future growth in Polk County. On February 17, 2025, the City Commission authorized the purchase and sales agreement for a parcel of land on Lock Street for a receiving station.

During the initial due diligence a title issue was discovered from an old plat. This issue has since been resolved to the satisfaction of the City. The owner has tentatively agreed to a purchase price of \$250,000. While the property was appraised at \$100k, it is part of a larger commercial property with frontage on US 17/92. Additionally, the property is ideally located near the interconnect and has sufficient acreage for the receiving station. This will significantly reduce the length and cost of the main water line required to connect the receiving station to the interconnect.

The expenses associated with the receiving station have been included in the FY 25/26 Budget and the 5-year Capital Improvement Program. The City has received \$500,000 in Heartland Grant funds, through the Polk County Water Cooperative and the State of Florida, for the property purchase and design costs associated with the receiving station. The City and the Cooperative will continue advocating for additional grant funding to cover the receiving station's construction costs. The end goal is to secure sufficient grant funding to fully cover the property, design, and construction costs for the receiving station through the Water Cooperative.

Staff Recommendation: Approve the Purchase and Sales Agreement for the Lock Street property in the amount of \$250,000.

Staff Recommendation: Approval of the Consent Agenda.

LAKE ALFRED CITY COMMISSION
FEBRUARY 2, 2026

1.) Bid Award: City Admin Expansion Furniture Purchase

Issue: The City of Lake Alfred City Commission will consider approval of awarding the City Admin Expansion Furniture Purchase to Office Furniture Depot.

Attachments: Bid Summary Sheet with quotes

Analysis: The City of Lake Alfred's Finance and Community Development Departments will be relocating to the former bank building. To accommodate this transition, the new facility will require furnishings, including desks, chairs, credenzas, filing cabinets, lobby seating, and a conference room table. Historically, the City has used Office Furniture Depot because it provides furniture at State Contract pricing and offers a turnkey solution. In preparation for this purchase and to ensure competitive pricing, the City obtained three quotes from furniture suppliers for a combination of laminate and veneer furnishings.

All quotes were vetted by City staff to ensure consistency in furniture color and quality.

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|--------------------------------|--------------|
| 1. Office Furniture Depot | \$ 90,446.64 |
| 2. GLT | \$ 97,759.49 |
| 3. National Business Furniture | \$ No Bid |

Staff Recommendation: Purchase from Office Furniture Depot in the amount of \$90,446.64.

LAKE ALFRED CITY COMMISSION
FEBRUARY 2, 2026

2.) Bid Award: Public Works Facility Expansion

Issue: The City of Lake Alfred City Commission will consider approval of awarding the Public Works Expansion bid to Tim Reiner Construction.

Attachments:

- Bid Summary Sheet with quotes

Analysis: The proposed expansion of the Public Works facility includes the demolition of three existing concrete masonry buildings to improve site functionality. The project also includes constructing a new concrete wall with brick veneer around the entire public works site, along with installing gates to enhance access control and security. In addition, the former gymnasium will be converted into bay doors to better support Public Works operations and equipment storage. These improvements are intended to enhance operational efficiency, security, and the facility's long-term usability.

The following bids were submitted:

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|----------------------------|-----------|
| 1. Tim Reiner Construction | \$143,420 |
| 2. Henkelman Construction | \$182,934 |
| 3. G&G Site Development | \$196,410 |

This project was included in the current FY 25/26 Budget with \$250,000 budgeted from general government impact fees. This is a growth related project as it will expand capacity for public works operations.

Staff Recommendation: Approve the bid award to Tim Reiner Construction in the amount of \$143,420 for the Public Works Facility renovation.

LAKE ALFRED CITY COMMISSION
FEBRUARY 2, 2026

3.) Bid Award: Lois Blvd. Lift Station Renovation

Issue: The City of Lake Alfred City Commission will consider approving the award for Lois Blvd. Lift Station Renovation bid to Odom Contracting.

Attachments:

- Bid Summary Sheet with quotes

Analysis: These lift station improvements are necessary to extend the lift station's service life, reduce maintenance issues, and ensure reliable wastewater service for the surrounding area. The proposed project includes rehabilitation and mechanical improvements to the existing lift station on Lois Boulevard.

The scope of work will include setting up a temporary bypass pumping system to maintain uninterrupted wastewater service during construction. The lift station will be pumped down, and the existing pumps, associated piping, bases, and internal vault piping will be removed and replaced. Upon completion, the lift station will undergo testing to verify proper operation, after which the system will be returned to service.

The following bids were submitted:

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|-----------------------------|-----------|
| 1. Odom Contracting | \$109,770 |
| 2. Coastal Pump & Equipment | \$121,299 |
| 3. Tri-Sure Corporation | \$145,000 |

Funding in the amount of \$150,000 was included in the FY 25/26 Budget for this project .

Staff Recommendation: Approve the bid award to Odom Contracting in the amount of \$109,770 for the Lois Blvd. lift station.