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## CITY OF LAKE ALFRED

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### AGENDA

#### PARKS AND RECREATION BOARD CITY COMMISSION CHAMBERS CITY HALL

Monday, September 8, 2025

**6:00 P.M.**

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**CALL TO ORDER: CHAIRPERSON Sheilan Runnels**

**INVOCATION: CHAIRPERSON Sheilan Runnels**

**PLEDGE OF ALLEGIANCE: CHAIRPERSON Sheilan Runnels**

**ROLL CALL: PARKS AND RECREATION ADMINISTRATIVE ASSISTANT ANAELI QUINONES**

**ANNOUNCEMENTS: DIRECTOR ANNOUNCEMENTS**

**RECOGNITION OF CITIZENS: ITEMS THAT ARE NOT ON THE AGENDA**

**APPROVAL OF THE MINUTES: JUNE 23, 2025**

#### **NEW BUSINESS**

- 1) Vote on Parade Route for the Light Up Lake Alfred Christmas Parade
- 2) Invitation for the Monument Preview Program
- 3) Playground Opening Recap
- 4) Florida Friendly Library Landscape Certification
- 5) Fall Events Scheduled for 2025
- 6) Light UP Lake Alfred 2025 Plans

**RECOGNITION OF CITIZENS: (PLEASE LIMIT YOUR COMMENTS TO 5 MINUTES.)**

**ADJOURN**

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**LAKE ALFRED PARKS & RECREATION BOARD**  
**SEPTEMBER 8, 2025**

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**MINUTES**  
**PARKS AND RECREATION BOARD**  
**CITY COMMISSION CHAMBERS**  
**CITY HALL**  
**MONDAY, JUNE 23, 2025**  
**6:00 P.M.**

**Call to Order:** Chair Runnels

**Invocation:** Chair Runnels

**Pledge of Allegiance:** Chair Runnels

**Roll Call:** Those in attendance were Chair Sheilan Runnels, Vice Chair Don Widener, Board Member Dave Fawcett, Board Member Diane Pereira, Board Member Salvadore Seefeldt, and alternate Board Member Aaron Nangle.

Also in attendance were Parks Director Emily Deal, Administrative Assistant Anaeli Quinones, and Event Coordinator Jessica McGuire.

Meeting began at 6:04pm.

**APPROVAL OF THE MINUTES: MARCH 10, 2025**

**Board Member Pereira** made a motion to approve the minutes for March 10, 2025; seconded by **Board Member Fawcett** and motion was approved.

**Chair Runnels** moved on to the next item on the agenda.

**NEW BUSINESS**

**1.) Partner League Agreement Vote**

**Parks Director Deal** went over the Partner League Agreement as it is in the agenda and explained the difference in the different types of leagues that are in the parks and recreation world. She talked about the registration and fees and how it is for any sport but the one that will be put into effect first would be a football league. She explained the benefits of being a partner league with the City as opposed to the City running the league ourselves. We currently have a youth football and cheer program that would be a partner league. The goal of this partner league is to pick one league from each sport as we cannot have multiple leagues of the same sport. The same goes with the field that would be in use for such sport, as we cannot have multiple teams use one field. She covered everything in the agreement thoroughly and used different examples. She asked if there were any questions.

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**Chair Runnels** asked how many teams are in a league.

**Parks Director Deal** said it depends on the sport and how many kids are signed up.

**Alternate Nangle** asked about storage for the teams.

**Parks Director Deal** responded that it would depend on the location and gave examples for Central Park and the new park that will be built.

**Vice Chair Widener** asked if the kids being from Lake Alfred are in the league and if we have enough kids to be in a league.

**Parks Director Deal** talked about the goal being that most of the kids are from Lake Alfred. She also said that we do have enough kids, especially at the elementary school. We will not have a lot of teams but there will be enough to play with the surrounding cities.

**Board Member Pereira** brought up the example of LA Dance Center and how there are a lot of kids and most are from Lake Alfred.

**Parks Director Deal** explained that the leagues can consist of adult leagues as well, and they can compete with the surrounding cities.

**Chair Runnels** inquired how the fees listed in the agreement would be paid for, \$50 per season and per team.

**Parks Director Deal** said that if the league wanted to do it all at once or charge the team members and do it that way, it would be fine. She explained that after looking at other cities, and breaking down the costs, that is how much it would come out to be.

**Chair Runnels** said it is always good to have an agreement so that everyone is on the same page.

**Vice Chair Widener** asked about rule enforcement and how it would go if there are no City employees at the games.

**Parks Director Deal** explained that we do have one employee that works after hours, and she closes the bathrooms. She also explained that even if there are no employees at the games, we will be able to tell how the field was left and brought up some examples.

**Vice Chair Widener** inquired about compensation in case of repairs to the field and violations for using the field when instructed not to.

**Parks Director Deal** talked about there being a line item in the budget for field maintenance, and she pointed back to the agreement where it states the violation fee.

There was a discussion on adding charges under the rule enforcement section of the agreement. **Parks Director Deal** said she will add it to the agreement.

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**Board Member Pereira** asked about police being at any event like the games.

**Parks Director Deal** explained that the police department gets a weekly report of the rentals taking place for the week and the field rentals will also be included so they can pass by and check them out.

**Parks Director Deal** asked if there were any other questions.

There were none.

A motion was made by **Vice Chair Widener** to accept the partner league agreement for sports with adding the charges of damages that may occur during the rental; seconded by **Board Member Pereira** and motion was approved.

**Parks Director Deal** moved on to the next item on the agenda.

**2.) Football Partner League Agreement Vote**

**Parks Director Deal** introduced Mr. Joey Wellman with the Lake Alfred Lions Football League (the first partner league) and gave a little bit of his background with helping football leagues grow around the county.

Mr. Joey gave a bit of his background in football with the Lake Alfred Raiders, and how they became a competitive travel team. He also coached in Auburndale for a few years and wanted to start a city league here in Lake Alfred. He said there are about 87 boys in football and 22 cheerleaders. There are five teams, ages 4-14.

**Chair Runnels** asked if the 87 boys and 22 cheerleaders were established as the Lake Alfred Lions.

Mr. Joey replied yes.

**Alternate Nangle** inquired about how long he has been with the Lake Alfred Lions.

Mr. Joey replied that it has been about two months.

A discussion took place on the timeline, advertising for it, number of players allowed in the league, and the fees.

He talked about an upcoming game on July 13<sup>th</sup> at the Raymond James Stadium in Tampa and invited the board members to come out and be a part of it.

A motion was made by **Board Member Fawcett** to accept the Lake Alfred Lions as the first partner league for football; seconded by **Board Member Pereira** and motion was approved.

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**Parks Director Deal** moved on to the next item on the agenda.

**3.) Summer Camp Updates**

**Parks Director Deal** shared a handout with pictures about the summer camp field trips that they have gone on. She explained the time frame of the camp and what the camp is all about. She also talked about the different fun activities that they have done as well as the ones that are upcoming. She said the camp is held at the Lake Alfred Elementary School and talked about the number of counselors we have and their schedule. She mentioned the feeding program is also for everyone in the community.

**Parks Director Deal** moved on to the next item on the agenda.

**4.) Library Summer Program Updates**

**Parks Director Deal** talked about the summer reading program happening at the library which includes family friendly activities on Wednesdays. That was another handout that was on the agenda. She also talked about the books and brushes program that took place, and it went great.

**Parks Director Deal** moved on to the next item on the agenda.

**5.) Park Summer Program Updates**

**Parks Director Deal** talked about the new summer program series that will be taking place on Thursdays from 10am until 12pm at Central Park. This will be for kids in the community that are not in the summer camp program. There will be free water activities that they can enjoy.

**Chair Runnels** inquired about the playground at Central Park.

**Parks Director Deal** said that construction is almost done on it and went over what is to be finished, which is the flooring part. There will be a grand opening for that and when that is official, she will let the Board know so they can go to it. She also talked about the knee wall that is going in and the sidewalks.

**Chair Runnels** asked when it will be finished.

**Parks Director Deal** responded by mid-July, although it depends on how fast the work gets done.

**Parks Director Deal** asked if there were any other questions.

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There were none.

**Board Member Seefeldt** made the motion to adjourn the meeting, seconded by **Vice Chair Widener**. Motion was approved by unanimous voice call vote.  
The meeting was adjourned at 6:57pm.

Respectfully submitted,

Anaeli Quinones  
Parks and Recreation Administrative Assistant

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**New Business No. 1**                      **Vote on Parade Route for the Light Up Lake Alfred Christmas Parade**

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**ISSUE:** Parks Director Deal will ask for a vote on the parade route.

**ATTACHMENT(S):** Parade Route Map.

**ANALYSIS:** We are using the same parade route as we have traditionally. The parade lineup will take place at Central Park, and end at Gardner Park.

**STAFF RECOMMENDATION:** To approve the parade route, then it will be voted on by the Commission.

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**New Business No. 2            Invitation for the Monument Preview Program**

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**ISSUE:** Invitation for the Monument preview program.

**ATTACHMENT(S):** Invitation.

**ANALYSIS:** The Parks and Rec board is officially invited to the Monument preview program at Adam's Estate. For a speaker, and photo previews of the new monument for Gardner Park.

**STAFF RECOMMENDATION:** No recommendation. This is just an invitation.

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**New Business No. 3                      Playground Opening Recap**

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**ISSUE:** The Board will get an update from Parks Director Emily Deal on the Central Park Playground Ground Opening.

**ATTACHMENT(S):** None.

**ANALYSIS:** Parks Director Deal will speak about the Central Park Grand Opening.

**STAFF RECOMMENDATION:** There is no action that needs to be taken with this item.

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**New Business No. 4**                      **Florida Friendly Library Landscape Certification**

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**ISSUE:** The Board will get an update from Parks Director Emily Deal on the Library Secret Garden.

**ATTACHMENT(S):** Photos.

**ANALYSIS:** Parks Director will talk about the Library Secret Garden Project, and the Florida Friendly Garden recognition.

**STAFF RECOMMENDATION:** There is no action that needs to be taken with this item.

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**New Business No. 5                      Fall Events Scheduled for 2025**

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**ISSUE:** The Board will get an overview from Parks and Recreation Events Coordinator on the upcoming fall events.

**ATTACHMENT(S):** None.

**ANALYSIS:** Parks and Recreation Events Coordinator will give updates on the upcoming fall events for 2025.

**STAFF RECOMMENDATION:** There is no action that needs to be taken with this item.

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**New Business No. 6**

**LIGHT UP LAKE ALFRED 2025**

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**ISSUE:** The Board will get an overview from Parks and Recreation team on Light Up Lake Alfred event.

**ATTACHMENT(S):** None.

**ANALYSIS:** Parks and Recreation team will give updates on the upcoming plans for Light Up Lake Alfred.

**STAFF RECOMMENDATION:** There is no action that needs to be taken with this item.