

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, Florida 33850



Phone: (863) 291-5270  
Visit: My Lake Alfred.com

**AGENDA  
CITY COMMISSION  
MONDAY, MARCH 6, 2023  
7:00 PM  
CITY HALL**

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**Call to Order:** Mayor Jack Dearmin

**Invocation and Pledge of Allegiance**

**Roll Call:** Linda Bourgeois, City Clerk

**City Manager & City Attorney Announcements**

**Recognition of Citizens:** Items that are not on the Agenda

Employee Recognition  
Women's History Month

**Consent Agenda:**

- 1.) City Commission Meeting Minutes for February 20, 2023
- 2.) City Commission Announcements

**Agenda:**

- 1.) Ordinance 1513-23: Comprehensive Plan Amendment: Water Supply Plan
- 2.) Ordinance 1514-23: LA Pines Right-of-Way Dedication
- 3.) Department Updates

**Recognition of Citizens:** Please Limit Your Comments to 5 Minutes.

**Commissioner Questions and Comments:**

Commissioner Daley  
Mayor Dearmin  
Commissioner Fuller  
Vice Mayor Eden  
Commissioner Maultsby

**Adjourn**

**LAKE ALFRED CITY COMMISSION**  
**MARCH 6, 2023**

**Consent Agenda:**

*All matters listed under this item are considered to be routine, and action will be taken by one motion without discussion. If a discussion is requested by a commissioner, that item(s) will be removed from the Consent Agenda and considered separately.*

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**1.) City Commission Meeting Minutes for February 20, 2023**

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Attachments:

- Draft Minutes

**Analysis:** Please review the minutes at your earliest convenience, and if there are any questions, comments, or concerns, please contact City Clerk Linda Bourgeois at (863) 291-5270.

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**2.) City Commission Announcements**

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**Analysis:** Each of the meetings/events scheduled below may constitute a public meeting at which two or more City Commissioners or Board Members may attend and discuss issues that may come before the City Commissioners.

DATE	MEETING/ EVENT	LOCATION	TIME
3/6	City Commission Meeting	City Hall	7:00 PM
3/7	Parks and Recreation Board	City Hall	6:00 PM
3/9	Planning and Zoning Board	City Hall	6:00 PM
3/14	General Employee Retirement	Public Works Training Facility	3:00 PM
3/14	Police and Fire Retirement	Public Works Training Facility	4:30 PM
3/23	Code Enforcement Special Magistrate	City Hall	3:00 PM
3/20	City Commission Meeting	City Hall	7:00 PM

**LAKE ALFRED CITY COMMISSION**  
**MARCH 6, 2023**

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**1.) Ordinance 1513-23: Comp Plan Amendment: Water Supply Plan**

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**Issue:** The City Commission will consider an ordinance amending the City's comprehensive plan.

**Attachments:**

- Ordinance 1513-23
- Staff Report
- Planning Board Minutes

**Analysis:** The City maintains a Ten-Year Water Supply Facilities Work Plan (Plan) which is updated and adopted each 5-years. Additionally, Section 163.3177(6)(c)3, of Florida Statutes now requires a local government to update its water supply plan to incorporate the alternative water supply projects in the regional water supply plan or other projects as proposed by the local government.

The plan must identify the alternative water supply projects, traditional water supply projects, and conservation and reuse strategies necessary to meet the water needs to serve existing and new development. The plan must cover a 10-year planning period, for building public, private, and regional water supply facilities. The work plan shall be updated, at a minimum, every 5 years within 18 months after the governing board of a water management district approves an updated regional water supply plan.

On October 4, 2021, the City Commission approved Task Order No. 5 with CPH, Inc. to prepare the Master Water and Wastewater Plans for the City of Lake Alfred. The Master Plans were intended to be used as a basis for planning for current and future infrastructure improvements including providing a five-year capital improvement program. On January 24, 2023, the City Commission adopted Resolution 04-23 approving the Potable Water Utility Master Plan, and Resolution 05-23 approving the Wastewater Utility Master Plan.

The proposed ordinance updates the Capital Improvement, Infrastructure, and Conservation Elements of the Comprehensive Plan based on the requirements of Florida Statutes and the recommendations from the Potable Water Utility Master Plan, 10-Year Water Supply Facilities Work Plan, and the Wastewater Utility Master Plan. The proposed amendments also acknowledge the City's participation in the planning efforts of the Polk Regional Water Cooperative regarding alternate water supply sources.

On Thursday, February 9, 2023, the Planning and Zoning Board held a public hearing on the proposed Comprehensive Plan Amendment and unanimously voted (6:0) to provide a recommendation of approval to the Lake Alfred City Commission. If approved, the Comprehensive Plan text amendment will be transmitted to the Department of Economic Opportunity (DEO) for review.

**Staff Recommendation:** Approve Ordinance 1513-23 on the first reading.

**LAKE ALFRED CITY COMMISSION**  
**MARCH 6, 2023**

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**2.) Ordinance 1514-23: LA Pines Right of Way Dedication**

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**Issue:** The City Commission will consider an ordinance dedicating a public right-of-way.

**Attachments:**

- Ordinance 1514-23

**Analysis:** On July 30, 2021 the City entered into a Developer's Agreement with Lake Alfred Pines, LLC, based on the City's request for the applicant to relocate their entrance to align with Old Lake Alfred Road. In order to accomplish this new alignment, the entrance of the subdivision needed to cross a city-owned parcel. The new alignment creates a full intersection at CR 557 and the future alignment of Old Like Alfred Road.

The Developers Agreement established the obligations of each party.

1. Developer: permitting, road construction, and maintenance warranty for the road improvements (same time period as subdivision infrastructure).
2. City: accept and maintain road improvements and convert the road improvements to a perpetual ROW.
3. Temporary Access and Construction easement

The Developer has completed their obligations. The proposed ordinance will convert a portion of the City property to perpetual public right-of-way to meet our obligation. The Developer will be presenting the maintenance bond with the final plat acceptance which will be presented along with the second reading of this ordinance.

**Staff Recommendation:** Approve Ordinance 1514-23 on first reading.

**LAKE ALFRED CITY COMMISSION  
MARCH 6, 2023**

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**3.) Presentation: Department Updates**

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**Issue:** The City Commission will hear presentations and updates from several of the City's departments.