

City of Lake Alfred  
120 E. Pomelo Street  
Lake Alfred, FL 33850



Phone: (863) 291-5748

[www.mylakealfred.com](http://www.mylakealfred.com)

**Community Development**

Building | Code Enforcement | Planning | Zoning

**Construction Plan Review Checklist**

Name of Project: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Development Type:**

- Commercial** or Mixed-Use
- Residential** or Mixed Use with Residential
- Industrial**
- Special Use**

**Mass Grading**

**Access:** (may select more than one)

- FDOT** Access via US 17/92
- County Road**
- City Collector** or New Collector
- Local City Road** or New Local Road

**Application Checklist**

(Per Section 9.8.2)

- Planning Application.** One (1) original completed and signed.
- Application fees and deposits.**
  1. Construction Plan Review
  2. Preliminary Plat Review
- Certified Survey** - Boundary and topographic survey prepared by a Professional Surveyor and Mapper registered by the State of Florida.
- Preliminary Plat** - A preliminary plat meeting the standards of F.S. Ch. 177, Section 9.5.2.D regarding final subdivision plats, and include the inscription stating, "PRELIMINARY PLAT, NOT FOR RECORDING."
- Engineered Construction Plans.**
  1. One (1) original, full-sized, signed, and sealed construction plans signed and sealed by a Professional Engineer licensed by the State of Florida.

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**City Use Only**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Fee Paid: \_\_\_\_\_

2. Final alignments, dimensions, grades and profiles of proposed streets, utilities, drainage and other improvements to be constructed.
3. Proposed finished grading by contours supplemented where necessary by spot elevations and at those locations along lot lines.
4. All existing and proposed utilities, including but not limited to: Water and sanitary sewer pipe sizes, rim and invert elevations, the direction of flow and the top and bottom elevations, and the fire hydrant locations and flows.
5. Other calculations, computations, and/or details that may be necessary to determine the limits of wetlands, the groundwater table, off-site impacts of the proposed development, and other technical matters that may be specified by the TRC.

**Landscape Plan.**

**Special Area Maps.**

If the proposed site contains land located within the floodplain, as shown on the community determined flood control maps and FEMA maps, topographic information for areas adjoining sides of the channel, cross-sections for land to be occupied by the proposed development, high water information, boundaries of the land within the floodplain and other pertinent information shall be indicated on the map.

If the proposed site includes regulated surface waters or wetlands, or regulated natural and archaeological resources, the applicant shall be required to submit the following additional information for those areas designated:

A preliminary plat showing buffer distances between the areas to be developed and regulated surface waters and wetlands, and regulated natural and archaeological resources.

A description of strategies to protect or restore environmental features on the subdivision tract

Projected on-site and off-site water quality impacts to Outstanding Florida Waters (OFW) that may result from the proposed subdivision.

Any required set-aside, conservation management area, or mitigation area.

**An Electronic copy** of all documents listed above (by email to [cplanner@mylakealfred.com](mailto:cplanner@mylakealfred.com), CD delivered to Community Development Office, or available for download from ftp or other data/file-sharing site).